



Nebula Legal Hold™

Build a defensible legal hold process with Nebula Legal Hold.

There is no room for error when implementing defensible legal holds, yet corporate legal departments are increasingly required to do more with less. Teams are burdened with manually managing holds, administering communications, and tracking custodian compliance using spreadsheets and their inboxes.

Nebula Legal Hold, part of the Nebula Ecosystem, provides a full featured solution making it easy to manage multiple holds across any number of matters and custodians. Benefits include:

- **User Friendly** – designed to be simple and intuitive to use.
- **Contact Address Book** – easily maintain a current global custodian list by syncing information from Active Directory.
- **Setup Wizard** – follow a quick and simple process to configure communications correctly the first time, every time.
- **Scheduled Notices** – time notices for maximum impact.
- **Reminder Communications** – improve compliance with automated reminders.
- **Refresh Communications** – make sure custodians are aware of their obligations with automated notices over extended time periods.
- **Templates** – save work product for use in future holds.
- **Compliance Dashboard** – rapidly zero in on non-compliant custodians and initiate convenient follow-up.
- **Survey Builder** – collect additional information from custodians.

Our team of experts provides adept project management, comprehensive legal hold execution, strategic preservation and collection support as well as guidance around legal hold completion and release. Whether guiding legal hold setup and drafting custodial notices or facilitating relationships between key stakeholders, our experienced professionals help organizations effectively navigate the nuances of legal hold management to promote accurate preservation practices and enable efficient downstream collection and review.

Save time
and money by
simplifying and
automating
the legal hold
process with
Nebula Legal
Hold.

Legal Hold Management

Nebula Legal Hold simplifies the legal hold process by managing and tracking holds, communications, and data sources in a single place. Designed to be simple, intuitive, and efficient, Nebula Legal Hold's wizard-based workflow and communication templates makes generating legal hold notices, sending automated reminders, and tracking responses quick and easy.

The screenshot shows the Nebula Legal Hold dashboard. On the left, there's a sidebar with 'Nebula Legal Hold' and 'Nebula Big Data'. The main area is split into two panels. The left panel, titled 'Holds and Communications (4)', shows a table with columns for 'Hold Name', 'Communication', 'Response Status', and 'Expand all'. The right panel, titled 'Hold Details', shows information for a hold named 'Smith', including its creation date, owner (Stevens, Bill), and a list of custodians/recipients and data sources.

Hold Name	Communication	Response Status	Expand all
Smith		0 / 0	
Johnson		3 / 4	
Diakuhara		4 / 8	
Midland		5 / 5	

The screenshot shows the 'Communication: Legal Hold Notice - Initial' wizard. It has a progress bar with steps: 1. Settings, 2. Communication, 3. Survey, 4. Response Page, 5. Acknowledgment. The 'Communication' step is active. The subject is 'Legal Hold Notice'. The send date is '01/07/2022 02:00 PM' and the expiration is '30'. The template text includes placeholders for recipient names, hold name, survey link, and acknowledgment link. At the bottom, there's a 'Test email to: email address' field and a 'Next' button.



A Comprehensive Approach to eDiscovery and Information Governance

As a part of the Nebula® Ecosystem, Nebula Legal Hold works seamlessly with Nebula Big Data™, allowing you to automatically ingest and manage hold data from virtually any source, in any format. You can also leverage Nebula® for full control of your eDiscovery data through document review and production, providing a complete end-to-end solution.

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